

# NOTICE

## MBBS Admissions

### Academic Session 2025-2030

#### Information about

#### All-India Quota and State Quota

Barasat Government Medical College & Hospital, Banamalipur,  
Barasat, North-24-Paraganas, 700124,

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In accordance with the decision of Government of India, Ministry of Health & Family Welfare, Medical Counseling Committee, Barasat Government Medical College & Hospital (BGMCH), North-24-Paraganas, will conduct the admission process for all-India quota candidates, who have been allotted seats in the institute, as per the schedule published on the <https://mcc.nic.in/> portal. Concerned candidates are advised to carefully go through the applicable rules and regulation. They should participate in the admission process by reporting on the scheduled days. Every effort will be made to keep the admission offices open on Sundays and public holidays, as per the recommendations of MCC for AIQ and schedule published by WB MCC for SQ.

**Candidates are advised to go through the notice, arrange all documents, pay fees online/DD and get the necessary *Bond* ready and then visit the college office. This will make the admission process smoother and avoid crowding.**

#### Contact information

The admission process will be handled by the institute's Student Section (Office of the Principal), 1<sup>st</sup> Floor, Academic Building.

For urgent communication you can contact (between 10:00 AM to 4:00 PM)

- **Dean of Student Affairs**, Mobile: +91 33 2552 3130  
7003955245

Please note that it may not be possible to resolve all issues over  
phone.

For non-urgent communication queries can be addressed to [dean.barasatgmch@gmail.com](mailto:dean.barasatgmch@gmail.com)

Communicate from an E-mail ID which is readily accessible to you. Do not communicate for trivial reasons – these will be ignored.

While communicating by email you must specify

1. Your name,
2. NEET- UG roll number
3. All India rank
4. College allotted
5. All India/State quota
6. Active mobile number

### **Fees Details during admission process**

**Fees payable are Rs.6, 500/- (Rupees six thousand five hundred) only for all categories of candidates. No concessions are applicable.**

<b><u>Payment Mode</u></b>
<ul style="list-style-type: none"><li>• <b>DD in favour of</b>  <b>“Barasat Government Medical College and Hospital”</b>  Payable at Kolkata</li></ul>
<b>Online Fund Transfer</b> <ul style="list-style-type: none"><li>• <b>AccNo-110065529290</b></li><li>• Bank Name- Canara Bank</li><li>• IFSC Code-CNRB0002689</li><li>• <b>Branch Name- Kolkata, Barasat</b></li></ul>

The fees paid are refundable [excluding the Admission Fee only] if the candidate gets upgraded in the 2nd round and leaves the college or if a candidate surrenders his/her seat while the admission process is still ongoing. Refund has to be claimed by submitting an application PHYSICALLY or through E-MAIL **within 3 months of the end of the full all-India admission process** and state admission respectively. Enclose proof of fee payment with the application. After verification in the accounts section of the college, the fund amount will be credited through the bank account details provided by the candidates electronically – the bank details will be captured in a fee payment declaration form.

Note that candidates moving from BGMC&H to another government medical college in West Bengal need not pay the fees again in the second institution, if this is acceptable to the institution concerned. In this case they will NOT be eligible for refund from BGMC&H.

## **DOCUMENTS TO BE SUBMITTED DURING ADMISSION** **(forms to be arranged according to the checklist given with)**

After submission of fees, please collate documents for submission as per the checklist provided (checklist to be downloaded).

**Please arrange all documents in order of the checklist and put them in a clear bag type plastic folder before coming to the admission office.** This will make the admission process smoother and easier.

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**The following documents are to be submitted.**

1. Checklist of documents being submitted duly filled-in and signed. Documents submitted must tally with this checklist. [\(Download from Students section tab\)](#)
2. College Admission Form duly filled in and signed. [\(Download from Students section tab\)](#)
3. Eight (08) copies of recent colour passport size photograph, labeled on the back with name, NEET roll number and date of birth, and placed in an envelope stapled to admission form.
4. Photo ID proof (Voter Card/AADHAAR Card/Passport/Driving License)
5. Date of birth proof (Birth Certificate or Secondary or Higher Secondary examination admit card/mark sheet issued by a recognized Board or Council stating date of birth)
6. Seat allotment letter issued by MCC.
7. NEET-UG2025Admit card issued by NTA.
8. NEET-UG 2025 Rank letter issued by NTA.
9. Certificate of passing 10+2 Board Examination. Provisional certificate acceptable if original not yet in possession of student passing 10+2 Board Examination in 2025.  
**ORIGINAL WILL BE RETAINED BY COLLEGE**
10. Mark sheet of 10+2 Board Examination. Provisional mark sheet acceptable if original not yet in possession of student passing 10+2 Board Examination in 2025.  
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11. \*If applicable, Caste certificate as proof of SC/ST status
12. \* If applicable, OBC Certificate (sub-caste must tally with central list and in the format mentioned in the certificate)
13. \* If applicable, Disability (PwD) Certificate (issued by one of the recognized disabilities certifying centres as notified by MCC)
14. \*If applicable, EWS Certificate in appropriate format.
15. Premature discontinuation bond on non-judicial stamp paper **(not less than Rs. 100/-)**, duly filled in and notarized. [\(Download from Students section tab\)](#) **ORIGINAL WILL BE RETAINED BY COLLEGE**
16. Responsible conduct certificate. [\(Download from Students section tab\)](#) **ORIGINAL WILL BE RETAINED BY COLLEGE**
17. Medical fitness certificate. [\(Download from Students section tab\)](#) **ORIGINAL WILL BE RETAINED BY COLLEGE**
18. Proof of online fee payment, if applicable.

19. Fee payment declaration filled in and signed by candidate. ([Download from Students section tab](#))

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**Bonds** must be made computer printed or typewritten on appropriate denomination non-judicial stamp paper. Information at the blank fields must also be entered computer printed or type written—hand-writing is not acceptable. Candidates may get the **bonds** ready by filling-in blank fields appropriately, getting clear prints and then getting them duly notarized. Note that local courts will be closed during public holidays.

The college will make all efforts to accommodate candidates in genuine difficulty for any reason. However, requests to admit in the absence of essential documents **WILL NOT** be entertained. Further, even if a seat is allotted by MCC, admission under any Reserved Category or Person with Disability Category **WILL NOT** be done in the absence of valid documents. No such requests will be entertained.

Requests to admit without fee payment **WILL NOT** be entertained.

## Candidates must not do the following:

- All documents must be produced in original for verification.
- Laminated documents will be discouraged for verification.
- Please bring one set of photocopies of all documents to be retained by the college office. Poor quality photocopies or scanned copies will not be accepted.
- Selected documents will be retained by the college office in original as specified below.

## Documents to be retained in original

As is the norm, the following documents will be retained by the college in **ORIGINAL** till the completion of the bond:

1. Certificate of 10+2 level Board Examination
2. Mark Sheet of 10+2 level Board Examination
3. Premature discontinuation bond (non-returnable).
4. Medical certificate (non-returnable).
5. Responsible conduct declaration (non-returnable).
6. EWS Certificate.
7. Domicile certificate A/B (for SQ only, which is non-returnable).

***UNDER NO CIRCUMSTANCES, original documents, once submitted and a receipt issued, can be handed back, before completion of the course or premature discontinuation / resignation and completion of formalities for release of documents. Students are strongly advised to retain hardcopies and softcopies of all original documents being submitted. It is not feasible for the college office to periodically give access to originals for photocopying.***

**We look forward to meeting our prospective students.**